



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HAMILTON**  
**113 SCHUM AVE.**  
**BROOKLYN NEW YORK 11252-5300**

**GARRISON POLICY**  
**DFMWR-ACS-01**

IMHA-ZA

23 July 2014

MEMORANDUM FOR All Members of the USAG Fort Hamilton Community

SUBJECT: Sexual Assault Prevention and Response

**1. REFERENCES:**

- a. Army Regulation 600-20, Army Command Policy, 1 October 2009.
- b. Department of Defense Directive, 6495, 02, Sexual Assault Prevention and Response (SARP) Program, 6 June 2006.
- c. Army Sexual Assault Prevention and Response Website: [www.sexualassault.army.mil](http://www.sexualassault.army.mil).

**2. PURPOSE:** The purpose of this memorandum is to outline my intent for the Fort Hamilton Military Community Sexual Assault Prevention Program. The leadership will use training, education, and awareness to minimize incidents of sexual assault; to promote the sensitive care victims of sexual assault; to offer victim assistance and counseling; to hold those who commit sexual assault offenses accountable; to provide confidential avenues for reporting; and to reinforce a commitment to the Army Values.

**3. POLICY:** Sexual Assault is a criminal offense that has no place in the Army. It degrades mission readiness by devaluing the Army's ability to work effectively as a team. Every Soldier and Civilian who is aware of a sexual assault should immediately (within 24 hours) report incidents. Sexual assault is incompatible with Army values and is punishable under the Uniform Code of Military Justice (UCMJ) and other federal and local civilian laws.

**4. PROCEDURES:**

a. In accordance with AR-600-20, Chapter 8, Commanders of battalion sized units or larger will appoint two members of their command to serve as Unit Victim Advocates (UVA). Smaller size units with limited resources may also coordinate UVA support with larger size units or with the Sexual Assault Response Coordinator (SARC).

b. Direct command involvement is required in order to meet the DA Sexual Assault Prevention and Response Program mission objectives. The mission objectives associated with the Sexual Assault Prevention and Response Program are accomplished within the limits of law and policy and are as follows:

(1) Ensure sexual assault prevention and response training are conducted annually at all levels.

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(2) Ensure two Unit Victim Advocates (UVAs) are appointed at Battalion level and equivalent units (Officers-CW2/1LT or higher; NCO's-SFC or higher; DA Civilians-GS-11 or higher, or equivalent).

c. Ensure sexual assault prevention and response training is integrated to prep redeployment and post-deployment briefings.

d. Unit Commanders will publicize this information and provide Soldiers and leaders with contact information for all installation level response agencies.

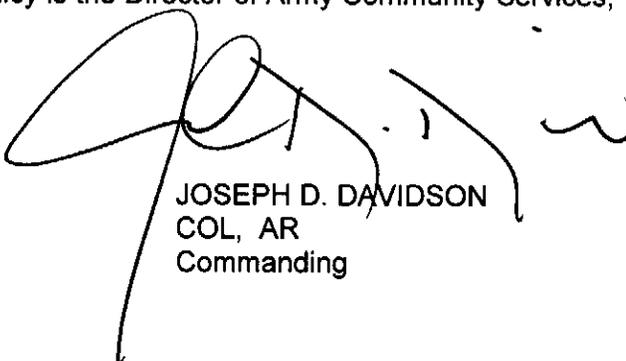
5. Army policy promotes sensitive care and confidential reporting for victims of sexual assault and accountability for those who commit these crimes. For the purposes of the Sexual Assault Prevention and Response Program policy, confidentiality or restricted reporting is defined as allowing a Soldier to report a sexual assault to specified individuals. This reporting option gives the Soldiers access to medical care, counseling, and victim advocacy without initiating the investigative process. Soldiers who are victims of sexual assault may choose between restricted and unrestricted reporting.

a. Restricted Reporting allows a Soldier, who was sexually assaulted to confidentially disclose the details of his/her assault to the SARC, VA, or a healthcare provider, and to receive medical treatment, counseling, and victim advocacy, without opening an official investigation.

b. Unrestricted Reporting allows a Soldier who has been sexually assaulted and desires medical treatment, counseling, and an official investigation of his/her allegation to use chain of command or law enforcement reporting channels.

6. The success of this program is everyone's responsibility. We must make every effort to educate all personnel about this program. Our effectiveness and success depend on four key elements: adequate training, publicity, planning and preparation, and concerned leaders taking complete ownership of their Sexual Assault Response Program.

7. The point of contact for this policy is the Director of Army Community Services, (718) 630-4457.



JOSEPH D. DAVIDSON  
COL, AR  
Commanding