



**DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HAMILTON
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**GARRISON POLICY
DFMWR-CYS-03**

IMHA-MWC

23 July 2014

MEMORANDUM FOR All Members of the USAG Fort Hamilton Community

SUBJECT: Eligibility and Priority for Use of Family and Morale, Welfare and Recreation (FMWR), Child, Youth and School Services (CYS Services)

1. REFERENCES:

- a. Department of Defense Instruction 6060.2, 19 Jan 93.
- b. Department of Defense Instruction 6060.4, 23 Aug 04.
- c. AR 608-10, Child Development Services, 15 Jul 97.
- d. AR 215-1, Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities, RAR 6 Oct 08.

2. The purpose of this memorandum is to outline eligibility and priority standards for the use of CYSS programs and activities for the Fort Hamilton Military Community.

3. In accordance with above referenced guidance, eligibility to use CYSS programs is extended to Active Duty Military Personnel, includes Coast Guard, Appropriated (APF) and Non-appropriated (NAF) Department of Defense (DOD) Civilian personnel, AAFES and DECA employees categorized as either APF or NAF, Retirees, and DOD contractors.

4. Department of the Army CYSS programs are identified as:

- a. Child Development Center
- b. Family Child Care
- c. School Age Services
- d. Youth Services
- e. Middle School/Teen Program
- f. Sports and Fitness Programs
- g. Outreach Services
- h. School Liaison Services

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i. SKIES Unlimited.

5. The following priorities are established IAW the referenced DOD guidance:

a. First Priority – Active Duty Military Personnel, APF and NAF civilian personnel, and DOD contractors, who are either single parents or whose spouse is on active duty, employed full-time, or a full-time student and are employed and residing within Fort Hamilton's area of responsibility.

b. Within the first priority, there are further priorities establishing the order of precedence, based on the following sponsor / Family status:

(1) Active Duty Military personnel, deployed in support of the Global War on Terrorism, Army Wounded Warriors, Warriors in Transition, Waiting Families (dependents only), and Surviving Families (dependents only) will receive priority above all other applicants.

(2) Single Working Parents (Active Duty Military and DOD Civilians only).

(3) Dual Working Parents (Active Duty Military and DOD Civilians only).

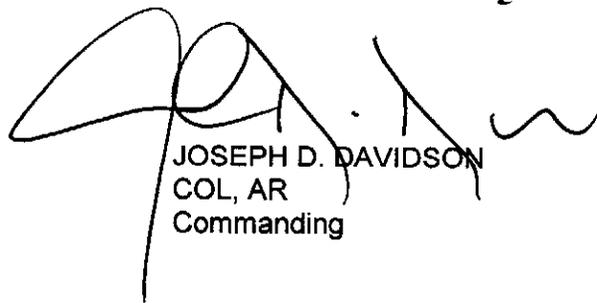
(4) Active Duty Military and DOD Civilians with Civilian employed or student spouse.

(5) DOD Contractor working on Fort Hamilton.

(6) All others (includes Families with a non-working spouse and Active Duty, APF, or NAF personnel not attached to the installation's area of responsibility).

c. Second Priority – Military Retirees are also eligible to utilize Fort Hamilton CYSS Youth Services programs.

6. Point of contact regarding childcare eligibility and priority system is the CYSS Coordinator, 718.630.4475.



JOSEPH D. DAVIDSON
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Commanding