



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON FORT HAMILTON
113 SCHUM AVENUE
BROOKLYN NY 11252-5300

GARRISON POLICY
EO - 05

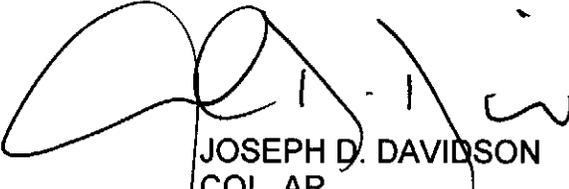
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23 July 2014

MEMORANDUM FOR All Members of the USAG Fort Hamilton Community

SUBJECT: Anti-Harassment Policy for the Workplace

1. I am strongly committed to providing a work environment in which all members of our team are treated with respect and dignity. Workplace harassment based on race, religion, color, sex, national origin, age, disability, genetic information, or reprisal is not acceptable by any rank, civilian or military. Harassment is one of the most severe forms of disrespect and has no place on Fort Hamilton.
2. My policy against workplace harassment, including sexual harassment is simple: Any harassment that is threatening, insulting, intimidating or discriminatory and upsets the workplace environment will not be tolerated. Appropriate disciplinary action will be taken against managers or supervisors who fail to take appropriate action on reports of harassment, and against employees who instigate or take part in any form of harassment.
3. Our success and that of mission accomplishment can only be achieved in an environment free of discrimination and harassment for all its employees. Each of us must be vigilant and take personal responsibility to end discrimination and harassment of any form in the workplace.
4. I want our civilian employees to feel comfortable in coming forward and reporting discrimination, sexually harassing behavior or workplace harassment without fear of retaliation. Employees should report incidents to the appropriate supervisory level, but if the employee is uncomfortable in addressing the harasser or if the harasser is their supervisor or in their chain of command, the point of contact is the EEO Officer, Mrs. Teresita Sanchez, at (718) 630-4334, email address teresita.sanchez.civ@mail.mil.
5. A copy of this letter will be posted on all official bulletin boards.



JOSEPH D. DAVIDSON
COL, AR
Commanding